



Individuals issued with a Negative Notice or Interim Negative Notice under the Working with Children (Screening) Act 2004 cannot volunteer in child-related work.

This form must be completed by a:

- anyone volunteering in child-related work at a public school or site (including parents)
- a child under 18 years of age volunteering in child-related work at a public school or site (e.g. practicum student under 18 on placement) – signed by their parent or guardian.

Volunteer Name: _____

Name of guardian if signing on behalf of a child: _____

MLPS Student Name: _____

Residential Address: _____

Email address: _____ Mobile Number: _____

Please read the following and tick the box to declare:

- I declare that **I do not** have a current Working with Children (WWCC) Negative Notice or Interim Negative Notice.
- I certify the accuracy of the information on this form.
- I am aware I **must** notify the school if my circumstances change to preclude me from working with children for visits beyond the date of this form.
- I will not volunteer if I am issued a Working with Children Negative Notice or Interim Negative Notice.

If you have a Working with Children (WWC) Check, please provide the details below:

WWCC Number: _____ Expiry: ____/____/____

OR

WWCC Application Number: _____

WWCC Application Lodgement Date: ____/____/____

Please provide a copy of your card or application receipt to the Front Office with this form.

Signature: _____ Date: ____/____/____

Emergency Contact

Name: _____ Mobile Number: _____

Relationship: _____



Department of
Education

Shaping the future

Checks for parent volunteers in schools

We are grateful for and value our parent volunteers – here's how you can help keep our children safe when doing unpaid work at your child's school.

Before you volunteer at your child's school, you need to **complete a Parent and child volunteer declaration form**. You will be asked to complete the form annually if you want to continue volunteering.



You are
volunteering

When you:

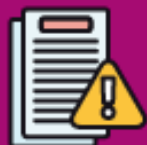
- help out in a classroom or attend a day excursion
- present an award or speak at an assembly
- are on canteen duty or helping in the uniform shop
- assist at a sports carnival
- conduct P&C duties.



You are not
volunteering

When you:

- pick up and drop off your child
- watch an event, like an assembly or sports carnival
- attend a parent and teacher interview
- visit the uniform shop.



You cannot
volunteer

When you:

- have a current Interim Negative Notice or Negative Notice
- have submitted the form and are issued an Interim Negative Notice or Negative Notice – you must alert the principal.

In addition to the declaration form, you need a Working with Children (WWC) Check



You need a
WWC Check

When you:

- volunteer for an overnight camp
- billet students in your home
- provide one-on-one mentoring to a student.

A current WWC Check is required by all other family members and friends (over 18 years of age) who want to volunteer.

If you are not sure if you need a WWC Check or to complete the Parent and child volunteer declaration form, please speak with the school office staff.