

**Mount Lawley Primary School Board
Minutes
7th November, 2019 FINAL**



Attendees

Staff Members:

Cavelle Monck, Principal (CM)
Sandra Martin (SM)
Karen Wright (KW)
Lisa Freegard (LF)

Parent/Community Members:

Cara Davis (CD) (Secretary)
Derek Watt (DW)
Mei-Ling Day (MD)

Co-opted non-voting members:

Observers:

Presenters/Others:

1. Welcome, Introductions & Apologies

Actions

The meeting was opened by AT at 5.30pm. Apologies were received from Mark Burns (MB)

There being not less than 60% of members present in person, a quorum was formed. The Agenda was confirmed.

2. Disclosure of Interests

Actions

NIL

3. Decision – Minutes of Meeting 12th September 2019

Actions

The minutes of the meeting on 12th of September 2019 was accepted by MD and seconded by CD and approved. The minutes of the Annual Public Meeting was accepted by KW and seconded by MD

4. Discussion – Action Register

Actions

1. Summary of each meeting
 - CD stated that this is ongoing
2. Annual Public Meeting
 - CD stated that this has occurred and proposed delete
 - Members voted - YES
3. NAPLAN results to be presented to the Board
 - CD stated that this will occur this meeting
4. Board Inductions
 - CD stated that it is ongoing
 - SM stated that she had completed the modules and will sign the register

5. Understand – Board Chair's Report

Actions

- AT stated that he doesn't have much to report
- AT stated that he unfortunately missed the APM but wrote the Board Chair report which was presented on his behalf
- Camp – very well received and the Yr 6 kids were amazing
- Nature Playground – great to see it is always pumping with children and has been well received

<ul style="list-style-type: none"> • Traffic – some days it is great, others it is not 	
6. Understand – Principal’s Report	Actions
<ul style="list-style-type: none"> • CM stated that there is a lot going on at the moment • Staff are deep into planning for 2020 with staffing still being completed • Presentation Night, Graduation and Year 6 Dinner Dance preparations are well underway and almost completed • CM & SM will attend PL (Professional Learning) next week to learn about the new Dashboard for NAPLAN • ACER Testing: <ul style="list-style-type: none"> - New testing about to begin - Done in November to fall in line with norms - Will be completed in Week 6 - Results are normed against Australian Curriculum not the WA Curriculum - Data is immediate as it is fully done online - Data will be used to track students - School opted to use this method of testing for its effectiveness, it is not a mandated test - Centralised collection point of data then used to inform planning • WEC (Wellbeing Engagement Census) Testing has been done • Parent Survey: <ul style="list-style-type: none"> - 137 respondents, down from last year - Not all people answered all questions - CM hasn’t had a chance to look at thoroughly yet - As soon as it is analysed members will receive info via Connect • Year 5 Leadership Elections: <ul style="list-style-type: none"> - Previously done in early Term 1 - Currently occurring so the incoming leaders have an opportunity to shadow the current leaders - Badges will still be presented at Assembly in Term 1 2020 • Board Community Member – please spread the word • Board Parent Nominations – realised the incoming Kindy parents weren’t picked up in the email so the nomination date has been extended • School Disco: <ul style="list-style-type: none"> - very successful - new DJ was phenomenal - played lots of games - kids were magnificently behaved • Arts Night: <ul style="list-style-type: none"> - being held tomorrow night - classes will have a lot on show and Judith will have a terrific musical program • Facebook Page – CM recently discovered that there was an official MLPS FB Page so she will be using it to post current events for the community • Nature Playground: <ul style="list-style-type: none"> - committee still meeting - putting in plans for stages 2, 3 and 4 - Department need to be in charge of all major works. This means that they will oversee the design, quotes and build so the cost may increase for the larger designs • Overall school is going well, kids are tired and manners are a focus 	

<ul style="list-style-type: none"> • CM called for Questions: <ul style="list-style-type: none"> - DW asked if there was any progress with the Community Member CM had been in contact with. CM stated that it is on hold whilst we wait for the rest of the community to have an opportunity to express an interest – it has been in the newsletter, teacher connect notices and Connect notice from the office - DW asked if there was any 'blowback' from the fight at ML Senior High School. CM stated didn't impact us in any way - MD asked how the new mobile phone policy will affect the school. CM responded that we need to update our Communication Policy to include Connect and the Mobile Phone Policy which is mandated for 2020 	
7. Understand – Finance Report	Actions
<ul style="list-style-type: none"> • LF stated that very little has changed • Booklists have been finalised with some minor changes which LF listed. • Board Members will be asked to approve the 2020 Personal Items Lists (Booklists) via Connect over the next week 	<ul style="list-style-type: none"> • Members to review and approve the 2020 Personal Items Lists (Booklists) via Connect
8. Understand – NAPLAN DATA	Actions
<ul style="list-style-type: none"> • Schools that were impacted by technical issues sat some tests again and higher result was used; our school did not experience any technical difficulties • Overall the trend is up across the board and fairly stable • MD stated that trend lines on the graphs would have been good. SM stated that it doesn't come through on the graph as both year levels are on the graph. SM thoroughly explained how the trend lines worked • AT stated that the Year 5's as Year 3's were much higher, why? CM stated that we don't appear to be value adding for the top end kids and we have high achievement and low progress. If you get high achievement in Year 3 it is hard to get high achievement in Year 5. CM stated that we look at progress and achievement together more in WA schools than they do in the Eastern states where the focus is more on progress • AT stated that he sees NAPLAN like a running race with a milestone at 3km and 5km. Our kids seem to bolt out of the gate at the 3km but we have been overtaken at the 5km mark. CM stated that MLPS students do very well at "On Entry Data". Kindy to Yr 3 focus on foundational skills and in Yr 3 NAPLAN tests foundational skills. Yr 5 NAPLAN has critical thinking, creative and problem-solving questions. Some of our students are not risk takers – so Year 5 NAPLAN can provide a challenge. Some kids want to be scaffolded all the way and NAPLAN requires them to be independent. Differentiation, teaching persistence and programs like Walker Learning are being used to support this • New 'Dashboard' – can pinpoint where kids are finding it more difficult. It shows the type of question that was asked and you can see how they answered 	

- DW asked if there is something in the foundational skills that is precluding the children from moving into critical thinking. CM responded that they need strong foundational skills and then we have to build on with the critical/creative thinking and problem solving
- On-Entry Data at Pre-Primary – it is based on a child who has never experienced ‘formal learning’ and gives teachers a starting point
- Home Readers - strong in lower primary and in upper primary the teachers monitor the books students select in their Library sessions
- Working on new guidelines for Reading. Reading impacts everything – develops vocabulary, builds comprehension, fluency and exposure to different experiences
- DW asked if the goal was to increase in the top two bands does it run the risk of the ones in the lower bands slipping lower. CM responded yes however, identifying those in the upper bands and putting them in a group that can be case managed will address both ends. From K-6 students will be discussed
- Some “Like Schools” may be doing different things than us and have a different groups of students (eg. some schools use direct instruction programs). Interesting to note that some of these schools are also struggling in the critical thinking area
- We have a high number of students who are worried about making a mistake. They lack resilience and persistence and our WEC data will assist us with building joint programs with academics and resilience
- Like Schools Data – we sit quite well
- LF asked what is the overall message to the community about our NAPLAN data. CM responded – we have a lot of work to do but we are happy that the Education Department are happy with our performance. Next year will be a tell as the programs in place will have traction
- Next year’s focus – Reading, Case Management Process, Knowing the child and where they are at and working on persistence and resilience

9. Understand – Correspondence	Actions
<ul style="list-style-type: none"> • CD stated the Board received a letter that AT will now present: <ul style="list-style-type: none"> - Letter stated that MLPS has been selected for review in Term 2 of 2020 - CM stated that it is not an ERG, it is our assessment and the ESAT Tool will be used 	
10. Other Business	Actions
<p>CD to add notice to Connect as reminder:</p> <ul style="list-style-type: none"> • • • 	

Meeting Closed: AT closed the meeting at 7.15pm
Next meeting: Thursday the 5th of December 2019 at 5.30pm

Accepted by Signature:

Board Chair Signature:

Principal Signature: