



Kindergarten

Information Booklet 2025



SCHOOL INFORMATION

SCHOOL ESSENTIALS

General Information

Primary School Address 92 Second Avenue, Mount Lawley 6050
Front Office 9238 0800
Office Hours: Monday to Friday 8am-4pm (during school terms)

Kindergarten Address 65 Woodsome St, Mount Lawley 6050
Room 1 Phone 0436 855 138
Room 2 Phone 0436 856 267

Email mountlawley.ps@education.wa.edu.au
Website <https://mountlawleyps.wa.edu.au/>
Facebook: Mt Lawley Primary School - Official

STAFF

Principal	Robyn Crump
Kindergarten 1 (Bindi Bindi)	Kate Gillies (Room 1)
Kindergarten 2 (Maali)	Sharon Hill (Room 2)
Kindergarten 3 (Koolbardi)	Jessica Clifton (Room 1)
Kindergarten 4 (Djidi Djidi)	Sharon Hill (Room 2)

2025 TERM DATES

All term dates for the current year and future years are available on the Department of Education website: <https://www.education.wa.edu.au/future-term-dates>

Dates on this website may change due to school development days. You can contact the school directly for more advice.

Term 1: Wednesday 5 February – Friday 11 April

Term 2: Monday 28 April – Friday 4 July

Term 3: Monday 21 July – Friday 26 September

Term 4: Monday 13 October – Thursday 18 December

WELCOME FROM OUR PRINCIPAL

Welcome to Mount Lawley Primary School. Mount Lawley Primary School has a history of educating children who live within our locality. Over the course of our 112 year history we have grown and evolved into a school that serves a diverse but empowered community, that takes great interest in students both as individuals and as a collective. We have an established reputation as a school where students achieve high academic outcomes whilst at the same time are supported in their social and emotional growth.

As a new or continuing member of our community I am confident you will enjoy the experience of being a part of the "Mount Lawley Primary School Family". This booklet contains information about the general operation of our Kindy classes. It reflects our culture that has developed over our extensive lifetime of educating children in Mount Lawley. The dissemination of information about our school is very important to us and the key to strong school community relations. Further communication can be found on our school website.

Kind regards

Robyn Crump

OUR VISION

Together:

Learn: We strive for all members of our school community to experience the joy of learning and become lifelong learners.

Respect: We provide an inclusive environment and respectfully acknowledge social, physical, educational and individual needs. We work together to develop and maintain a positive school culture that is characterised by trust, respect and strong partnerships to enhance the wellbeing of all.

Inspire: We set high standards and inspire all members of our school community to strive for and achieve their personal best.

Create: We provide an environment that fosters creativity and critical thinking within and beyond the classroom.

Celebrate: We celebrate our endeavours and successes of our students, staff and community.

LEARNING AT KINDY

Early Childhood Philosophy

As a K-2 team we respect children as competent and resourceful learners. We provide a safe, inclusive, flexible, play-based learning environment. Priority is given to Literacy and Numeracy development through explicit teaching as the foundation for future learning. The diversity of children is recognised, and they are supported to learn to their potential. With parents as partners and together with the community, we will continue to nurture a love of lifelong learning in children.

Kindergarten Program

Kindergarten programs at Mount Lawley Primary School follow the Early Years Learning Framework and the Western Australian Kindergarten Curriculum Guidelines. We provide activities and environments that meet the National Quality Standards as outlined by the Federal Government. We focus our learning around play-based experiences as children learn so much through play. It allows them to explore, discover, negotiate, take risks, create meaning and solve problems – all the important foundations for developing literacy, numeracy and social skills.

While it may sound simple and easy, play-based learning is a complex form of natural enquiry that requires an experienced educator who knows each child's overall development, emerging strengths and interests. Through play-based learning, skilled educators can introduce and reinforce concepts we want children to learn in a way that engages each child's interests. Play based learning capitalises on children's natural sense of inquiry and discovery through hands-on exploration of the world around them. Our Kindy educators embed elements of teaching and learning within the play experiences that children are interested in and naturally drawn to – and therefore more likely to stay engaged with. This is why the educator must know each individual child well, to know what they are interested in and how each child learns best.

The Habits of Mind

Children will be exposed to the Habits of Mind, which promote resilience, thinking and problem-solving skills. The Habits of Mind (by Art Costa) is a whole school approach from Kindy to Year 6.

The Zones of Regulation

The Zones of Regulation is a social emotional learning program, used throughout the school. This program is designed to help children identify their emotions and foster self-regulation and emotional control. Emotions are assigned a zone and colour.

Oral Language

We encourage all children to speak in front of the class as they become more comfortable and familiar with their classmates. Our goal is to encourage appropriate speaking and listening skills, while supporting students to develop their descriptive language and questioning abilities. We focus on *Who, What, When, Where, Why* and *How* during a range of oral language tasks.

Learning Experiences

Learning through play – A variety of puzzles, manipulatives, dress-ups and creative stimuli are provided to encourage interactive, cooperative and imaginative play.

Books - Children are able to read with their parents on arrival and during free play.

Outdoor play – Our outdoor environment has a variety of fixed outdoor play equipment, which is supplemented daily with tricycles, scooters, buckets and spades etc.

Box construction - Cardboard boxes, tubes, cards etc. are ideal for making things - so please don't throw them away! We teach the 3Rs: **Reduce, Reuse and Recycle** and like to practise what we preach. Please look for signs on the noticeboards for special items that we would appreciate your help in collecting.

Reporting To Parents

At the end of each semester (Term 2 and Term 4) a written report using the Department of Education's template will be provided to parents. Teachers are available for parent interviews at any time during the term at your request.

GENERAL SCHOOL INFORMATION

Absences

Even though Kindy is a non-compulsory year of schooling, once enrolled parents are expected to take family vacations during school holidays. Under the Education Act (1999) parents are required to have children attend school each day of term, unless authorised leave has been approved on compassionate grounds or they are unwell. Absences where families choose to remove students from school for periods of time cause significant disruption to your child's education, the class and teachers concerned. Families take holidays for all kinds of reasons, and we understand that. We would ask that you give it serious consideration before you embark on a holiday during term time. We want all our students to have every opportunity to reach their full potential at school and ask that you partner with us on this. If an absence during term is unavoidable, please send a written request to the Principal and teacher explaining the reason your child is being removed from class during the school term. If it is necessary for a child to be absent, please notify the school of the date of absence, child's name, child's class and reason for absence. Notification can be given using the following methods:

- SMS or reply to 0437 206 395
- Emailing the front office at mountlawley.ps@education.wa.edu.au
- Phoning the front office on 9238 0800

Accidents

If a minor accident occurs at Kindergarten, parents and caregivers will be notified when collecting their child in the afternoon. If the accident is of a serious nature, the parent or caregiver will be telephoned at the time of the incident and an Accident Injury Report Form will be completed by the teacher.

Bringing Food To Kindy

Wherever possible, we encourage children to bring their lunch in recyclable containers to reduce our carbon footprint. Thank you for your support.

Morning Tea

Please provide your child with a small snack (fruit, vegetables or food that you know your child will enjoy) for morning tea. This needs to be in a clearly labelled container. We would appreciate your assistance in encouraging children to establish healthy eating habits.

Lunch

A healthy lunch should be brought to school. We encourage a calm and quiet eating time. Please limit the treats you send for your child. Mount Lawley Primary School is an **ALLERGY AWARE** school, please support us in providing a nut-free environment. Please encourage your child to wash their hands after every meal as this will be important at school each day. This is especially important if there are any children with allergies in your child's class.

Clothing

Our Kindy students do not have a formal uniform. Kindy T-shirts are optional and available to purchase through the uniform shop. More information can be found via our school website under the 'For Parents' tab.

Clothing and footwear worn to Kindy should be unrestrictive and appropriate for climbing and getting dirty. Children will be participating in messy fun, such as making mud cakes in the sandpit.

Spare clothes, underwear and a hat should be packed each day. Please remember to check these throughout the year as your child grows and as the seasons change. We do have a limited supply of spare clothing at Kindy.

Custody

If there are custody arrangements in place (e.g. only one parent has day to day care of children and there are access provisions for the other parent) please inform the Front Office. Similarly, if there are other, legally binding directives that impact on the school, please advise office staff and provide copies of all relevant documents. The school can only act on legally enforceable orders that it has sighted.

Dogs and Pets

Parents are asked NOT to bring dogs or pets to school when dropping off or picking up their children, whether on a leash or not. This is a Department of Education requirement and policy.

Medication

On enrolment you will be asked to provide your child's health information to help the school meet your child's health needs.

You will be asked to:

- provide your child's Australian Immunisation Register (AIR) immunisation history statement
- complete a Health Care Summary form with details about health care needs and information to use in a medical emergency
- complete Management and Emergency Response Plans where the Health Care Summary indicates your child needs support at school.

If your child's medical needs are complex, you can arrange a meeting with the school. If your child requires medication during school hours, you will need to contact the school and complete an [Administration of Medication](#) form.

The class teacher and school administration must be advised of any changes to medical conditions as they arise.

If required, parents must supply an [EpiPen](#) or [Ventolin Puffer](#) for use by their child during the school day. This is stored at the school and requires regular replacement, so please check your child's is not 'Out of Date' before sending it to school.

Out of School Hours Care

Mount Lawley Primary School does not currently have facilities for onsite out of school hours care. However, an outside provider drops off to the school in the morning and picks up from the school in the afternoon. You can enrol your child by contacting them directly:

Inglewood Station After School Care 9271 8088 / 0439 930 29

P&C Committee (Parents & Citizens)

Mount Lawley Primary School is fortunate to have a very active P&C Committee. The purpose of the P&C is to promote the interests of the school through cooperation between parents, teachers, students and members of the general community, assisting in the provision of resources, facilities and amenities that benefit the whole school and the fostering of community interest in educational matters.

P&C meet on the Thursday of Week 5 each school term starting at 5:30pm in the staffroom. Everyone is welcome, and we encourage all members of the school community to participate in P&C meetings, activities, and events.

Further information can be found via the P&C tab on the school website.

Parent Roster

A parent roster will be available for parents to sign up to help in their child's classroom. This usually occurs from the middle of Term 1.

School Communication

Connect

Mount Lawley Primary School currently utilises '**Connect**' to communicate with the school community and share important notices, newsletters and forms. Classroom teachers will also use Connect to share information relevant to their students, with notices going out on a Friday.

Connect provides easy access to information relevant to your child's classes. Access the Quick Guide for Parents (Primary) under the '**For Parents**' tab on the school website.

Meetings to discuss student progress or problems can be instigated by parents or teachers and are best organised in advance at a mutually convenient time. It is recommended that parents raise any concerns with teachers initially. If the concern/s is not resolved, parents or teachers can ask for support from Deputy Principals. Teachers may also recommend meeting with other staff including the Learning Support Coordinator, School Psychologist or School Chaplain.

A detailed Communication Policy is available online on the school website.

Newsletters

Newsletters are an important way of communicating with all parents and caregivers. They are sent to parents via the Connect App. Newsletters provide up to date information on school, P&C and community activities.

Calendar of Events

A calendar of events can be found on the school website and this is updated regularly.

Adhoc Notes

A number of notes may still be distributed by teachers. Please check your child's bag on a regular basis.

Special Occasions

You are more than welcome to bring in a small treat to celebrate your child's birthday.

If there is another special cultural celebration in which your family participates and you would like to share it with the class, we would be delighted to celebrate this with you. Please speak to your child's classroom teacher prior.

Student Records/ Information:

It is important that parents/carers advise the school immediately if there are changes of address, telephone number, emergency contacts or medical details. This will ensure that the welfare of all students is given the highest priority, especially in times of urgency.

Sun Protection

Mount Lawley Primary School is a sun smart school and we promote the importance of students wearing a **broad brimmed hat** when playing outside.

We ask parents to please apply **sunscreen** to your child each morning before they arrive at school. If your child is sensitive to standard sunscreen please leave your own for reapplication throughout the day with your child's classroom teacher.

Travelling To and From School

Bikes & Scooters

We encourage students to ride their bikes and scooters when possible. We have new bike racks available to store them. These are not able to be stored inside the classroom.

Cars

The staff car parks are for staff only. *The car parks should not be used by parents, grandparents or babysitters* during Kindy drop off and pick up times.

Crosswalk Attendants

The crosswalk attendants are usually located at the corners of North Street/Second Avenue, Central Avenue/Clifton Crescent and Beaufort Street/Third Avenue from 8.00am to 9.00am and 3.00pm to 4.00pm each day.

All students who need to cross the road must use the supervised crosswalk for safety reasons.

Treasures from Home

We have many exciting activities and lots of equipment for the children to use at Kindy. It is good for your child to play with different toys and activities at Kindy than those they have at home, so we encourage children to leave their own toys at home. We ask that children do not wear jewellery to Kindy as it is very upsetting for them to lose precious things in the sandpit.

KINDY DAYS

What will they need?

Each day your child will need to bring:

- Labelled water bottle with your child's name
- Morning Tea packed in a labelled container
- Lunch – Mount Lawley PS promotes healthy lunch boxes packed into a labelled container. Please pack foods that your child likes to eat, and the amount you would expect them to eat. Extra-large portions are not necessary.
- Broad-brimmed hat with your child's name visibly labelled. This can be the MLPS school hat or one of your child's choosing
- Spare clothes: Please pack a change of named clothing & underwear for water play or toileting accidents.
- A labelled backpack that is large enough to fit a lunch box, water bottle, hat and spare clothing. This does not need to be the MLPS backpack.

Drop Off

Classroom doors open at **8:50**. Please wait on the verandah with your child until the door is opened, so we are ready to greet you and your child.

Please help your child to find their bag hook and place their water bottle on the tray near the entry door.

We have made a badge for your child to wear at Kindy. Please help your child to find their badge. (This is a great opportunity to practice their name recognition).

Please help to encourage independence with the expectation that your child will carry their own bag, put out their water bottle and 'have a go' at finding their name badge.

Please only take a quick tour with your child before they choose either to read a book or attempt a puzzle. Children should not play at the learning stations during this time.

Saying Goodbye

When the bell rings, please take the time to say goodbye to your child. It may be helpful to establish a routine for saying goodbye at Kindy, which may include a cuddle, fist bump, secret handshake, blow a kiss, or any other idea that works for you and your child.

If your child has difficulty separating, please make staff aware that you are leaving so they can support your child.

Please remember that most children do settle quickly into the classroom once you have left and that we will call you if there are any concerns.

The Kindy gates will be locked every morning at 9:15am to ensure the safety of the students in attendance. If you need to enter the Kindy site during school hours we kindly ask that you notify the teacher prior and call the classroom phone.

Classroom Resources

Parents have been provided the 2025 Kindergarten Booklist. These items are available to be purchased from Champion or your local stationery supplier. Please be aware that the school is unable to collect your order on your behalf.

Please bring your items with you on your child's first day of Kindy. We would prefer that families bring all items together in one named bag or box so that we are able to focus on spending time with you and your child.

Stationery items do not need to be named as they will be shared amongst the class. Please write your child's name on their scrapbook only. If you would prefer for your child's stationery to not be shared please name each item and advise the classroom teacher.

Pick Up

Please wait outside on the verandah for students to be dismissed.

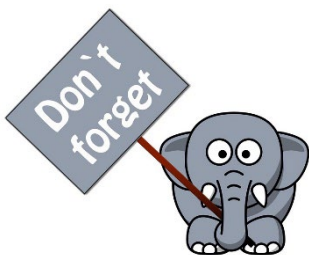
Please be patient at the end of the school day as children will be dismissed one at a time so we can greet parents and say goodbye to students individually.

Collection Notification Book

If someone other than a parent is collecting your child, please ensure that this has been previously noted in the Collection Notification Book (found near the classroom entrance).

Students must be dropped off and collected by a responsible adult over the age of 18 years of age.

Please advise the school office in writing if someone other than a parent will be dropping off or collecting your child on a regular basis as they will need to be added to the list of people with permission to collect.



Every child is unique. Each one has a special set of qualities and skills and brings their own blend of experiences and perspectives to their learning. Our educators create a unique learning program for your child, designed to bring out the best in their emerging competencies, interests and strengths.

Informing us of allergies, dietary restrictions, concerns and special family circumstances is also extremely important.

General Kindy Timetable

8:50	Doors open, children 'sign in', books & puzzles on the mat.
9:05	Welcome Mat Session
9:15	Inside learning experiences – Literacy / Numeracy Music / Movement
10:15	Morning Tea
10:25	Gross motor skills Outdoor investigation
10:50	Tuning in mat session Inside investigations Time
11:50	Mat session Mat – Music / Social Skills / Science
12:30	Lunch Outdoor investigations Pack away Quiet time – Reading, yoga, music, mindfulness
1:35	Inside learning experiences – Maths / Literacy Shared Literacy – Story Music Shoes on, bags packed and tidied
2:50	Home time