

MLPS Board Meeting Minutes

Time:	5.30pm - 7.30pm
Date:	12 September 2024
Location:	MLPS Staffroom

Attendees

Staff Members:

Robyn Crump, Principal (RC)
Lesla Mileto (LM)
Christine Ashkenazy (CA)

Parent/Community Members:

Sian Zador (SZ) (Chair) (5:52pm)
Catherine Pearce (CP) (Secretary)
Mandy Greenman (MG)
Saul Karnovsky (SK) – by telephone
Breanna Catania (BC)
Nathan Curnow (NC) (6:58pm)

Co-opted non-voting members: none

Observers: none

Presenters/Others: none

Apologies: Alison Hawkesford (AH)

Item	Actions
1. Welcome, Introductions & Apologies	
The meeting was opened by CP at 5:41pm There being not less than 60% of members present in person, a quorum was formed.	Nil
2. Acknowledgement of Country	
BC completed Acknowledgement of Country. Note there are AoC guidelines from Department of Education in Connect if any members need a refresh.	Nil
3. Disclosure of Interests	
Nil	Nil
4. Minutes of Previous Meeting	
The minutes of the meeting on 8 August 2024 to be amended by CP and MG and circulated. Discussion as to length and detail of minutes in future. Decided Minutes will be brief as per Regulations. Simplified version to be provided for website.	CP to send signed minutes to Shannon Gunning to upload to MLPS website once amended by CP and MG.
5. Action Register – Discussion	
See Action Register	Nil
6. Board Chair Report	
Thank you to LM who is moving to a new organisation. 24 October Annual Public Meeting – Provide notice in newsletter prior that agenda will include NAPLAN results and data. Review 2025 Board members and tenures, call for nominations for parent representative/s.	SZ and RC to review rules for nominations and tenure for newly advertised parent representative roles.

Item	Actions
7. School Finance	
<p>See Finance Report.</p> <p>Booklist reviewed and some edits made. Some items retained. Y2 booklist reviewed as more expensive than others, swapped some items to make it less expensive. \$85 to \$160 between year levels so wanted to keep it consistent. Personal items not to be shared. \$5 delivery fee increases to \$10 after 16 December. Yearbook Banksia increase to \$36. Contributions to remain on 'Booklist'. Board approved the List - MG moved, CA seconded.</p> <p>Voluntary contributions and extra costs reviewed. See letter to parents/carers. \$60 to remain. Excursions to increase to \$30 maximum.</p> <p>Approved voluntary contributions and extra costs – NC moved, CP seconded.</p>	Nil
8. Principal's Report	
<p>See report provided.</p> <ul style="list-style-type: none"> • Draft School Review Report provided was simple, with no surprises. • Top 2 in Primary School. Summerly Primary and Carine Secondary. Brainstorming session for school by staff in attendance. • Netball coordinators aware. Discussion to be had re P&C and separation of powers with BC & RC. • Potential relief for MCS role if suitable permanent candidate not recruited. LM to sit on panel to assist with interviews. No major concerns with the role not being filled immediately. • No update re Highgate using classroom at MLPS Kindergarten. 80 students is maximum for 2025 with 4 classes across the week, two classes onsite each round. Approx 60 moving to PP. Class Solver to assist with Kindy preference requests will be sent shortly. 	Nil
9. School Data	
<p>See Target Review September 2024</p> <p>Good strategies in place to move from orange to green status. Action plans in progress, to be expanded more in the future.</p>	Nil
10. Parent Survey	
<p>Microsoft Forms to be used as School Survey tool has been discontinued with no replacement currently. School questions are not included. School based questions discussed:</p> <ul style="list-style-type: none"> • Combine visions and values (Q21 & 22) • Remove Q23, 26, 28, 30 change board and P&C to "satisfied" • Remove Q32, 34 <p>Develop separate communications survey next year.</p>	RC to amend School Survey and circulate to Board for feedback.
11. Teaching and Learning	
<p>See Sustainability Committee update.</p> <p>RC to discuss Black Soldier Flies with Committee.</p> <p>NC can assist by providing information to RC.</p>	Nil
12. Board Review	
<p>Board Self Reflection Survey to be sent out in preparation for 2025.</p>	CP to do Facebook update for BC joining Board
13. Correspondence	
Nil	Nil



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SZ closed the meeting at 8:01pm. Next meeting is our Annual Public Meeting to be held on Thursday 24 October 2024 (Week 3 of Term 4).

Accepted by Signature:

Board Chair Signature:

Principal Signature: