

MLPS Board Meeting Minutes

Time:	5.30pm - 7.30pm
Date:	8 August 2024
Location:	MLPS Staffroom

Attendees

Staff Members:

Robyn Crump, Principal (RC)
Lesa Mileto (LM)
Alison Hawkesford (AH)
Christine Ashkenazy (CA)

Parent/Community Members:

Sian Zador (SZ) (Chair)
Catherine Pearce (CP) (Secretary)
Mandy Greenman (MG)
Saul Karnovsky (SK)
Breanna Catania (BC)
Nathan Curnow (NC)

Co-opted non-voting members: none

Observers: none

Presenters/Others: none

Apologies: none

Item	Actions
1. Welcome, Introductions & Apologies	
The meeting was opened by SZ at 5.42pm There being not less than 60% of members present in person, a quorum was formed.	Nil
2. Acknowledgement of Country	
MG completed Acknowledgement of Country. Note there are AoC guidelines from Department of Education in Connect if any members need a refresh.	Nil
3. Disclosure of Interests	
Nil	Nil
4. Minutes of Previous Meeting	
The minutes of the meeting on 16 June 2024 were accepted by MG and seconded by SK and approved.	CP to send signed minutes to Shannon Gunning to upload to MLPS website
5. Action Register – Discussion	
See Action Register	Nil
6. Board Chair Report	
Annual Public Meeting planned for Thursday 24 th October 2024, with advance notice to be provided. Acknowledged the school's efforts to prepare the submission for the Public School Review.	Annual Public Meeting notice in newsletter and Connect reminder in advance.

Item	Actions
7. Principal's Report	
<p>Public School Review team was impressed with the commitment of the community members.</p> <p>Teacher Leadership Team – developing Strategic Plan and self-assessment of progress against business plans, milestones, and ratings.</p> <p>Discussed parent workshops potentially of interest – cyber safety, cultural diversity and inclusivity. Parent reps to encourage reporting issues to the school.</p> <p>Enrolments up by eight students, five of which were for year 4. Accepted some 500 visa student enrolments where classes were not full. Kindy enrolments now closed. Kindergarten 2025 enrolments up to 78 (from 54 last year). Looking at options with Department due to increasing enrolments and future impact for PP classes.</p> <p>Teacher pool for relief opening soon. Sandra Martin will provide Principal relief for week 5 of Term 3.</p> <p>Consider ways to recognise and acknowledge staff members, such as Board letters of thanks, or School Board award/s. Look for award opportunities such as the Australian Education Awards.</p>	<p>CP and NC to collate list of upcoming awards to facilitate planning submissions in advance.</p> <p>Board members to let RC know if they are aware of any courses.</p>
8. Public School Review	
Review Report to be provided.	Nil
9. Finance Report	
<p>Refer to Financial Snapshot report:</p> <ul style="list-style-type: none"> • Minimum expenditure report on track (green). • Student centred funding – end of month yet to be completed. • Operational response \$2300 for Industrial Action (\$330 for half day, \$660 full day relief). • Some disability funding still to come through, some excursions to come and in term swimming. • P&C to provide \$46K donation. <p>Booklists to be developed. Champion booklist provider – collects approx. \$50K and currently does school's financial reconciliations for no additional fee. Going forward 3% fee for that service, agreed each year. Analysis indicated that it is more economical than doing the reconciliation internally so Board were supportive to use this service.</p> <p>Enrolments to be confirmed for 2025 to establish budget. Funding increase of 2.8%. Over 99% for voluntary contributions.</p>	Nil
10. Correspondence	
Nil	Nil
10. Other Business	
<p>Discussed and agreed to move the next Board meeting to Thursday 12 September to avoid a scheduling clash on 5 September when a number of Board members will be attending the Sustainability Awards Event for which MLPS is a finalist.</p> <p>Alison Hawkesford will be on long service leave from 2 Sep to 2 Dec and sends apologies for Board meetings during this time.</p> <p>Alexia Pinto (Room 8) – on maternity leave, Emma Stevens relief for the rest of the year.</p> <p>Save the Date for:</p> <ul style="list-style-type: none"> • Presentation Night Tuesday 10 December • Graduation and Dinner Dance Friday on same day 6 December 	Nil

SZ closed the meeting at 7.37pm. Next meeting to be held on Thursday 12 September 2024 (Week 9 of Term 3).



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Accepted by Signature:

Board Chair Signature:

Principal Signature: